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1	<b>OPERATIONAL DELIVERY COMMITTEE BUSINESS PLANNER</b>								
	The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update		Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal	Explanation if delayed, removed or transferred
3	<b>13 January 2021</b>								
4	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education).	On agenda	Louise Fox	Business Intelligence and Performance Management	Customer	1.1.3		
5	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)	On agenda	Doug Ritchie	Operations and Protective Services	Operations	1.1.1		
6	Update on Housing First position	The purpose of this report is to update Committee on the Housing First programme in Aberdeen and seek Committee approval of the recommendations contained within the options appraisal for Aberdeen City Council's future position in relation to Housing First	On agenda	Kay Diack/ Graeme Gardner	Early Intervention and Community Empowerment	Customer	1.1.1		
7	Driveway Appeal	To consider an appeal against the decision by the Roads Authority to refuse permission for the creation of a footway crossing to serve a new driveway.	On agenda	Jack Penman	Operations and Protective Services	Operations	1.1.1		
8	Waste Strategy	To review and update the Waste Strategy document		Pam Walker	Strategic Place Planning	Place	1.1.5	R	A place based strategy is being developed which will put in context how ACC will move forward as a city to embrace net zero ambitions. It presents a vision for a circular city and provide context in which our local economy is seen as engine for environmental and social regeneration. Due to the wider scope of document and to ensure that waste is fully considered as part of this wider place strategy it is proposed that the waste strategy is considered as part of that work and a revised set of Commissioning Intentions for the Waste Service will be included in the Committee papers for budget setting in March 2021. It is requested that this report is removed from the business planner.

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2	Waste and Recycling Policy Review	This policy document sets out how the Council collects and processes household waste and recycling.	On agenda	Hannah Lynch	Operations and Protective Services	Operations	1.1.5		
9	Northern Roads Collaboration Joint Committee Annual report on Activities	This report is intended to present Members with the annual report on activities and sets out the range of reports that the Joint Committee has overseen in financial year 2019 / 20 and sets out some of the areas that are likely to be considered in the coming period.	On agenda	Doug Ritchie	Operations and Protective Services	Operations	1.1.1		
10	Child Poverty Action Report 2019/20	To provide the Committee with the Child Poverty Action report for 2019/20, as required by the Child Poverty (Scotland) Act 2017.	On agenda	Derek McGowan	Early Intervention and Community Empowerment	Customer	1.1.3		
11	Scottish Road Commissioner	Report went to Committee in January 2020 and an annual report to be provided.	On agenda	Kevin Abercrombie	Operations and Protective Services	Operations	1.1.1		
12									
13			<b>11 March 2021</b>						
14	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education).		Louise Fox	Business Intelligence and Performance Management	Customer	1.1.3		
15	Proposed Removal of Pedestrian Crossings and Traffic Signal Controlled Junctions	To advise members of the results of assessments carried out on a number of controlled pedestrian crossing facilities located around the city to identify those which are considered suitable for removal and seek approval from the Committee to carry this work out.		Donald Kinnear	Operations and Protective Services	Operations	1.1.1		
16	Domestic Abuse Policy	The purpose of this policy is to set out Aberdeen City Council's housing policy with regards to addressing incidents of Domestic Abuse.		Kevin Kelly	Early Intervention and Community Empowerment	Customer	1.1.5		
17	Equality Outcomes and Mainstreaming Report	The Public Sector Equality Duty requires Local Authorities to produce a set of Equality Outcomes every 4 years. A new set of Equality Outcomes are due to be published on 30 April 2021.		Faiza Nacef/ Gill Strachan	Early Intervention and Community Empowerment	Customer	1.1.3		
18	Payment to Foster Carers, Adopters, Kinship Carers and Associated Services	This report seeks agreement to the payments paid to foster carers, adopters, kinship carers and carers who provide supported lodgings. It also sets out the fees paid to Curators-ad-litem, Reporting Officers and Panel Chairs. The report details the proposed increases/changes to these fees & allowances.		Angela Maitland	Integrated Children & Family Services	Operations	1.1.1	D	Additional work required and also a need to align with the Council budget process.

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19	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)		Doug Ritchie	Operations and Protective Services	Operations	1.1.1		
20	Tree and Woodland Strategic Implementation Plan	It was agreed at the budget meeting on 2 March 2020 that a report would be brought on this which would be incorporated into the Open Space Strategy to increase tree coverage within the city.		Steven Shaw	Operations and Protective Services	Operations	1.1.1	D	Further work required on the SIP draft.
21	<b>27 May 2021</b>								
22	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education).		Louise Fox	Business Intelligence and Performance Management	Customer	1.1.3		
23	Autism Strategy and Action Plan	ODC 17/01/19 - To instruct that annual reports be submitted on the progress of implementation of the Action Plan. To be reported annually from March however this has been delayed due to COVID-19.		Kevin Dawson	Health and Social Care Partnership	Health and Social Care Partnership	GD 7.1		
24	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)		Doug Ritchie	Operations and Protective Services	Operations	1.1.1		
25	<b>16 September 2021</b>								
26	Performance Report	The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education).		Louise Fox	Business Intelligence and Performance Management	Customer	1.1.3		
27	Road Safety Plan	To be presented every second year. This was presented to ODC in September 2019, therefore to be presented in September 2021.		Laura Sneed	Operations and Protective Services	Operations	1.1.3		
28	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)		Doug Ritchie	Operations and Protective Services	Operations	1.1.1		
29	Road Winter Service Plan	To present members with the proposed Road Winter Service Plan and explains any changes from previous years.		Angus MacIver	Operations and Protective Services	Operations	1.1.1, 1.1.3, 1.1.5		
30	<b>18 November 2021</b>								



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36	Use of Plastic Based Materials in Roads Construction	ODC 17/01/19 -To instruct the Chief Operating Officer to bring back a report to this committee when there is sufficient evidence on the benefits of conducting a trial of this product in Aberdeen.	When the original report on "plastic" roads was delivered to ODC (17th Jan 2019), it was agreed that officers would update cttee if, as, or when there was any significant progress made with regards to the material. There has been no significant progress with respect to officers being in a better informed position to recommend (or not) the use of the material. The material still lacks government body approval and there has been no significant new data published surrounding the material or trials of it. Since the committee date there has, however, been progress with regard to an Aberdeen trial - The material has been laid within the Aberdeen City boundary, covering one of the car parks at TECA. Officers will monitor how this performs. It should be stressed that it could take considerable time before any meaningful conclusions can be drawn from this trial. Officers will continue to monitor the outcomes of all relevant trials of the material. At present there is no significant new evidence to suggest that a trial on an adopted Aberdeen road is something that officers would recommend. Previously expressed concerns over the use of the material (as per the committee report) remain unchanged.	Paul Davies	Operations and Protective Services	Operations	1.1.3 and 1.1.5		
37	Motion by Councillors Boulton and Delaney - Suitable Bus Laybys on the Hazlehead to Westhill Road	CH&I Committee 27/08/15 resolved (i) to agree that any future development within this area should be conditioned to incorporate public transport facilities where feasible; (ii) to agree that due to the ongoing works at the Five Mile Garage in connection with the AWPR, along with the proposed expansion to the Prime Four development, no work should be carried out on introducing bus stops/laybys or pedestrian crossings on the A944 until such a time as the proposed expansion to the Prime Four development is agreed and after the AWPR becomes operational; (iii) to instruct officers to continue discussions with	Due to continued lack of new development in the area of the Prime 4 site there have been no developer's contributions to take this proposal forward at this time.	Vycki Ritson	Operations and Protective Services	Operations	Purpose 1		<b>No date specified for reporting back as this will depend on any new development in the area of the Prime Four site.</b>
38	Road Safety Plan	To be presented every second year. This was presented to ODC in September 2019, therefore to be presented in September 2021.		Laura Sneed	Operations and Protective Services	Operations	1.1.3		

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39	South College Street/Queen Elizabeth Bridge Junction		CH&I - 8/11/17 - To instruct the interim Director of Communities, Housing and Infrastructure to report back to this Committee on a preferred option for South College Street/Queen Elizabeth Bridge junction.	Joanna Murray / David Dunne	Strategic Place Planning	Place	5	D	This project is awaiting completion of Phase 1 of the South College Street Project and updated traffic counts as a result of the opening of the AWPR. Estimated Committee date 2021.
40	Learning Centres	At ODC in January 2020, it was agreed to instruct the Chief Officer – Early Intervention and Community Empowerment to review the Council's Operational Agreements with learning centre associations over the next 12 months and thereafter to report back to this Committee with the outcome and findings of this review.		Derek McGowan	Early Intervention and Community Empowerment	Customer	1		
41	Autism Strategy and Action Plan	ODC 17/01/19 - To instruct that annual reports would be submitted on the progress of implementation of the Action Plan. Reported 5 March 2020 and will then be annually, however 2021 will be delayed to May due to pandemic impact.		Jenny Rae	Health and Social Care Partnership	Health and Social Care Partnership	GD 7.1		
42	Road Winter Maintenance	To present the Road Winter Maintenance programme every September			Operations and Protective Services	Operations	1.1.1, 1.1.3, 1.1.5		
43	Windmill Brae	ODC 19/04/18 - To request that a report be brought back to Committee on an update in regards to Windmill Brae.	This was at committee on 5 March 2020 and it was agreed to wait for the prioritised delivery programme of transport interventions from the Chief Officer Strategic Place Planning and Chief Officer Capital before determining its position on the proposed overnight prohibition of motor vehicles on Justice Mill Lane/Langstane Place/Windmill Brae etc as outlined in the report.	Ross Stevenson	Operations and Protective Services/ Strategic Place Planning/ Capital	Operations/Place/ Capital	3 and 4		
44	Void Properties	At the Committee meeting on 19 November 2020, it was agreed that a report would be brought back to a future meeting of this committee on the progress of Void properties.		Neil Carnegie	Early Intervention and Community Empowerment	Customer	1.1.3		

